

## Fees you need to pay when requesting information

Below are the fees you need to pay when requesting information from BrightRock.

The fee for a copy of the Promotion of Access to Information Act (PAIA) manual – as contemplated in regulation 9 (2) (c) – for every photocopy of an A4-size page or part thereof. R1,10

**The fees for reproduction (referred to in regulation 11(1)) are as follows:**

For every photocopy of an A4-size page or part thereof R1,10

For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form R0,75

**For a copy in a computer-readable form:**

- Compact disc R70
- For a transcription of visual images, for an A4-size page or part thereof R40
- For a copy of visual images R60
- For a transcription of an audio record, for an A4-size page or part thereof R20
- For a copy of an audio record R30

The request fee payable by a requester, other than a personal requester, referred to in regulation 11(2) R50

**The access fees payable by a requester referred to in regulation 11(3) are as follows:**

For every photocopy of an A4-size page or part thereof R1,10

For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form R0,75

**For a copy in a computer-readable form:**

- Compact disc R70
- For a transcription of visual images, for an A4-size page or part thereof R40
- For a copy of visual images R60
- For a transcription of an audio record, for an A4-size page or part thereof R20
- For a copy of an audio record R30

**To search for and prepare the record for disclosure, R30 for each hour or part of an hour reasonably required for such search and preparation.**

For purposes of section 54(2) of the Act, the following applies:

- After six hours, a deposit needs to be paid; and
- One third of the access fee needs to be paid as a deposit by the requester.

The actual postage needs to be paid when a copy of a record must be posted to a requester.